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## How to write a Letter/Application about Inadequate parking facility in commercial street MG Road

**Question:** Write a letter to the editor, "Deccan Times" Bangalore about the inadequate parking facilities in the commercial street, M.G. Road, which is causing a lot of inconvenience to the people. offer your suggestions. You are Anop/ Ritu, 24 Henna Road, Bangalore.

**Answer:**

24 Hennur Road,  
Bangalore(Karnataka),  
24th April, 20xx,  
The Editor,  
Deccan times,  
Bangalore

**Subject:** Inadequate parking facility in commercial street M.G Road

Sir,

May I have the honor to draw your kind attention towards inadequate parking facilities in the commercial street M.G Road? You know it is a very busy area round the clock. people come here from far and near or trading and slightly seeing. The *B.K.M.C Park*, *Janatr Manatar* and the pahika bazar add to its charm. Often one can see foreigners trading here in large groups. They hire vehicles. The private traders and other persons find it difficult to park their cars. There is little space for parking near the *Palika Bazaar* which is quite insufficient. Even the pedestrians find it difficult to cross the road. The K.T.C buses and redlines and blue lines remain on the move. It is highly imperative on your part to provide more parking spots. The encroachment should be removed and hawkers should not be allowed to throng the area.



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**I hope you will pay attention to it to help the general public.**

**Thanking you,  
Yours faithfully,  
Anoop/Ritu**