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## Business development manager job application letter

**Question:** The manager, ICICI Bank, Lucknow requires a few Business Development Managers, for the Credit Card Section. Write an application for the post offering your services, giving your bio-data. You are *Pawan/Priyanka, Nirala Nagar, Lucknow*.

**Answer:**

508 Rama Road,  
Nirala Nagar.  
Lucknow,

15th September 200..

The Manager,  
ICICI Bank,  
Lucknow,

**Subject: business development manager job application letter**

Sir,

With reference to your advertisement in the time of India dated 12th September which invites application for business development manager. In this respect, I offer my candidature for the above-mentioned post. If I am given an opportunity, I assure you to prove my worth to the bank. The requisite certificates and other documents are enclosed for your consideration. I am available for an interview as and when you desire.

Hoping for a suitable consideration,

Yours Sincerely  
Priyanka

Encl.: C.V

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## BIO-DATA

**Name** : Priyanka

**Father's Name** : Sh. Raju Shukla

**Date of Birth** : 5th November,1980

**Residential Address** : 508, Rama Road, Nirala Nagar, Lucknow, 2332231

**Telephone Number** : Passed Senior Secondary from C.B.S.E in 1998 with Commerce Stream

**Educational Qualifications** : B.A From Delhi University in 2001  
M.B.A From Delhi University in 2004

**Experienced** : Working as Business Development Manager with M/s J.P.H Organization since Dec. 2004

**Marital Status** : Married

**Hobbies** : Reading Business Journals