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How to Write a Letter to the Editor for Checking of Unfair Means in Exams

Question: R. Mediratta, the Managing Director of Jiwan Publishing House (O) Ltd. Is disturbed at the use of unfair means in the examination halls. **He writes a letter to the Controller of Examinations, CBSE, New Delhi, suggesting concrete steps to check the use of unfair means during examination.**

Answer:

Jiwan Publishing House (P) Ltd,
Ansari Road, Darya Ganj,
New Delhi – 11002,
March, 200...,
The Controller of Examinations,
CBSE, New Delhi,

Subject: Checking of Unfair Means.

Sir,

The evil of copying during the examinations is causing great concern to serious-minded students. Those who have been squandering away their time the whole year round resort to unfair means in the examination hall and come out with flying colors. You must take every possible step to curb this unhealthy practice. My humble suggestion is that there should be adequate police arrangements at examination centers to check the elements who try to help the candidates from outside. Then the invigilation staff, as



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well as the Superintendent, should not belong to the center where the examinations are being conducted. Only trained teachers should be appointed as invigilators. Teams should be deputed. I hope these suggestions, if implemented, will go a long way in checking the use of unfair means in the examination halls.

**Thanking you,
Yours faithfully,
U.R. Mediratta
Managing Director**